

November 10, 2021
South End Rowing Club
Board Meeting Minutes

Note: This meeting was conducted via Zoom because of the COVID-19 pandemic.

Roll Call

Member	Present	Member	Present
S. Dominguez	X	Diane Caliva	X
K. Whalen	X	B. O'Malley	X
J. Sale	X	J.C. O Campo	X
B. Ip	X	A. Gower	X
M. Montgomery	X	B.J. Jaurique	X
M. Riley	X	F. Hegeler	X
K. Buckholtz	X	V. Cornwell	X
B. Wygant		L. Hovden	X
D. Puglisi	X		
G. Lazaneo	X	S. Wintersteen	X

Approval of Minutes

The October 2021 Board minutes were approved (13 – 0 – 1). The 2021 Members Meeting minutes were approved (14 – 0 – 0).

President's Remarks

Simon requested that, as we wrestle with contentious issues, for Board members to come together and support the majority decision.

Members Moment

None.

A. Reopening Update

Kat (Kathryn) Hall, taking her maiden spin as chair of the reopening committee, walked the Board through a presentation that can be found here:

<http://serc.com/wp-content/uploads/2021/11/SERC-Board-draft-11.10.21.pdf>

The presentation included:

- The current members of the reopening committee
- An intro to Kat.
- The committee's mission and team norms.
- A Covid update for San Francisco (community level transmission is on the rise, vaccination rates are lagging, positivity is increasing and hospitalizations haven't returned to pre-summer levels).
- A call for the Club to implement the Oct 13th health order ASAP.

The board voted (17 – 0 – 0) on the committee's first three recommendations:

1. Comply with San Francisco's Health Orders, including requiring vaccination verification and indoor masking
2. Modify guest and day use policies to ensure they only enter when the front door is monitored
3. Consequences for members/guests/public refusing to follow mask policy when asked – report to Reopening with a cc: to a Board member or President who will then follow the Club's disciplinary process

The request that commissioner's consult with the reopening committee on events involving more than 10 people was discussed at some length (e.g., if everybody is vaccinated and the activity is outdoors, what are the risks?). It was clarified that the reopening committee didn't want to be in a controlling position but rather they wanted to have conversations around the events.

Juan Carlos reminded the committee that handball has gone two years without a tournament and asked that they keep the sport in mind.

Kat requested the Board to authorize \$200 for the purchase of face masks to be made available around the Club. Simon said that we didn't need to vote on such a small amount and volunteered George to help with the acquisition. Laura offered that there are approximately 75 unused masks leftover from the Invitational and suggested that Kat start with those.

B. Operational Implications of Reopening Policies

Simon and Kevin W reported on a recent call with Dana and Jackie from Rec and Parks. The call was the result of a member's complaint about the way that the Club was managing vaccinations. As a result of the call, unvaccinated members are no longer allowed at the Club and we have to replace the current wristband based system with new procedures that provide better control and accountability.

At some point soon, we will need to turn off all card key access to the Club and then reenable it on a member-by-member basis after reviewing proof of ID (e.g., a driver's license) and vaccination (any of the three CDC approved vaccines are acceptable).

We recognize that it will take a while to validate every member's vaccination status ~~and~~ so the Board voted (17 – 0 – 0) to spend an additional \$7k to hire a door monitor ~~on for~~ Monday, Wednesday, Friday and Sundays from 6:00am to noon and to add monitoring from 6:00am to 9:00am on Tuesday, Thursday and Saturdays (we already have a door monitor on Tuesday, Thursday and Saturdays from 9:00am to 6:00pm to monitor day users) thru the end of the year¹. Once card keys are deactivated, vaccinated members will only

¹ Combining the previously- and newly- approved monitoring results in the following schedule:

<u>Mon 6am-12pm</u>	<u>Fri 6am-12pm</u>
<u>Tues 6am - 6pm</u>	<u>Sat 6am - 6pm</u>
<u>Wed 6am-12pm</u>	<u>Sun 6am-12pm</u>
<u>TH 6am - 6pm</u>	

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be able to access the club, upon showing proof of ID and vaccination, when a monitor is present.

Once a member has provided the needed proof, then their card will be reactivated and they will again be able to access the Club when the door is unmonitored.

The Board spent a great deal of time talking about how to implement these changes. For example:

- If people share their proof of vaccination electronically, do we need to retain the images? If so, how do we do this securely? For how long?
- Is there a way for members to securely, electronically share their proof of vaccination (e.g. email is not secure)?
- Should we accelerate 2022 renewals and combine that with reactivation of key cards?
- Should we have a couple of membership drives where people can get renewed and activated at the Club?
- When will the current card keys be deactivated?
- Does HIPAA intersect with this process?

Kevin W was asked to spend some time with the hired door monitors to ensure that they handle members questions and concerns appropriately.

There were many questions that couldn't be answered at the meeting and which prevented the Board from taking action at the meeting. Yet because of the urgency of the matter, we recognized that decisions will have to be made prior to our December meeting. This tension was resolved by a motion authorizing Simon to make decisions, generally consistent with what was discussed at the meeting, prior to the next Board meeting. The motion passed (17 – 0 – 0).

C. Holiday Party

Betty Jean reported that the holiday party is on and will include a sit-down meal. In difference to Covid, proof of vaccination will be required, masks will be required when not actively eating or drinking, the bar will be closed, tables will only seat 8 people and no children will be allowed. Betty Jean will have some outdoor heaters to encourage folks to stay outside.

Ticket sales are capped at 200.

Simon thanked the commissioners for getting him their award info and encouraged everybody to attend the party.

D. Renewal Donations

Kevin W asked for the Board's support to again solicit donations at the time of renewal. Donations aren't tax deductible and will be deposited into the general fund. The Board expressed their support.

E. Procedure Manual Update

Kevin W noted that the current procedure manual description of day use isn't consistent with the lease. He offered the following amendment:

The South End Rowing Club is open to the public on Tuesdays, Thursdays, and Saturdays between the hours of 9:00 am and 6:00pm from November 1 to April 30 ("Winter Season") and the hours of 8:00 am and 5:00 pm from May 1 to October 31 ("Summer Season"). Public visitors shall ring the doorbell for access. There is a day-use fee of \$10.00. Public visitors must sign the guest book, fill out one of the envelopes, sign it, and put their \$10 fee inside. Deposit the envelope with cash or check in the safe at the entrance. (No public visitors on Sunday.)

The amendment was accepted (7 – 0 – 0).

December Meeting

The December meeting will be moved from the 8th to the 9th and will take place at the Club (not Zoom).