

## South End Rowing Club Board Minutes

Wednesday, April 11, 2018

6:30 p.m.

All South End Members are welcome to attend Board meetings

### Meeting Called to Order

#### Roll Call of the Board

Simon Dominguez, Cy Lo, Jim Bock, Carol Merryfield, Niland Mortimer, Paula Moran, Kathy Bailey, Dan Morris, Olivia Gajda, Jane Koegel, Susan Blew, Sara Glazier, Fran Hegeler, Tony Gilbert, Alan Lapp, Susan Blews, Rory Moore, Pat Cunneen, Bob Bardee.

#### Review and Approval of March Minutes.

With a few corrections, the minutes are approved.

#### Member Moment

Kim Howard: Proposed adoption of two cats to kill rodents at the club. Approved subject to having point person. Proposal includes committee to care for the cats, too.

Bob & Pat: Shared the draft book about the South End and its history. All chapters are on Dropbox. Seeking editors and someone to do design work. Further discussion to be handled off-line.

Tony Gilbert: Asking if Matt Brown could come and speak.

Items:

#### A. Review of the new janitorial contract. (Jim Bock)

Jim gave us a basic rundown of the various tasks for buildings. Primary discussion was about changing service to reduce janitorial costs, improve communication and change cleaning schedules to better meet the club's needs. Current staff contract ends May 1<sup>st</sup>.

\*Motion to hire new contractor - Porter Pros – to start May 1. Motion carried unanimously

#### B. SafeSport Policy Update (Oliver)

Oliver proposed a "safe sport" policy pursuant to that of US Rowing so our club can be formally affiliated. (We do not need this for individual rowers from SERC to register for races with US Rowing.) This policy requires key volunteers to undergo a background check. Oliver proposed a draft policy and volunteered to undergo the background checks himself. More information is needed about the requirements and the club's

potential liability if the policy is adopted one year, then not renewed in future years. No resolution was made. Oliver will post a draft online for board members to review and to revisit at our May meeting.

**C. 5 year plan committee update (Sara, Carol & Oliver)**

General discussion regarding a 5 year plan, no actual details or decisions. Further meetings will take place to determine goals.

**D. Front Door Staffing (Fran)**

Discussed front door staffing issues regarding people coming in and not paying, the door being left open and the need for monitors. To date in 2018, the front door income brought in \$2,850, significantly less than six months ago when we had a door monitor. Now that the guest policy has been formally adopted, Fran will convene group to discuss re-establish a door monitor program in place.

**E. Budget review of Swimming, Rowing, and the Boathouse Captain**

Kelley: Swim Commissioner making a \$1,700 allocation to pay for a zodiac. Half paid by budget and half by swim group. Program has been either flat or profitable.

Oliver: Rowing allocation will be \$2,500 and is expected to be revenue neutral

Cy: Shell repair was only \$2,250. \$125/month \$3,700 for materials. Oars turned out to be \$6k and not 8k.

**F. Information Committee Report (Alan/Sarah/Niland/Fran)**

Alan stated that their primary goal is to inform our members what is going on in the club. Any forward progress on the website will be cost neutral. Simon gave information committee permission to make decisions and then inform the board.

**G. Go Daddy / Website Report**

Sarah reports that the club has not received services from GoDaddy that we've paid for and that she will secure our money back.

**H. Calendar Review March (Jane)**

Jane reviewed the calendar of events. All events for the upcoming month appear on the website calendar.

**I. Member Report (Kathy)**

There are 1257 current registered members. Ten new members in March.

**Commented [DM1]:**