

## **South End Rowing Club Board Minutes**

**Wednesday, March 14, 2018**

**6:30 p.m.**

**All South End Members are welcome to attend Board meetings**

### **Meeting Called to Order**

#### **Roll Call of the Board**

Simon Dominguez, Cy Lo, Jim Bock, , Carol Merryfield, Niland Mortimer, , Paula Moran, Kathy Bailey, Dan Morris, Olivia Gajda, , Jane Koegel, Susan Blew, Sara Glazier, Fran Hegeler,

#### **Guests**

Brenda Austin, Josh Sale, Jeffrey Reiken (Jefferson), Ann Summerville, Susan Wintersteen

#### **Member Recognition**

A 25 year certificate of appreciation and thanks for Ann Summerville for all her help and contribution to the club.

#### **Review and Approval of March Minutes.**

With a few corrections, the minutes are approved.

#### **Member Moment**

Presenting Brenda Austin, a member for 17 years with a history of being both a commissioner and director at large. Discussion focused on implementing a policy of revenue collection and distribution according to needs by the board, and each individual department raising as much of the funds as possible for their own departmental needs.  
(her notes submitted and attached below) Appendix 1.

#### **Susan Blew Review of Accounts**

##### Account Breakdowns

Our bylaws stipulate that certain payments need to go into a Special Fund. Due to the overages in construction of the new boathouse and the unexpected dock repair last year, once the special fund was depleted, we took funding from the general fund. This year, we will begin refunding the special fund as stipulated in the bylaws.

### Program Revenue

Each commissioner has received a profit-loss statement for each of their department's 2017 activities and was asked to complete a proposed budget for 2018 based on their P & L's for 2017 and the projected needs for 2018. These are in the process of being reviewed.

### Changes to Fund and Expected Costs

Six months of general operating expenses should be kept in the special fund - about \$250,000. While we won't achieve this goal in one year, we will make good strides to rebuilding our reserves by moving approximately \$150,000 into this fund in 2018.

Our general operation expenses are \$340,000 leaving the total budget for all programs at \$43,000 for 2018. Most programs have run flat by charging members for the cost of the event and breaking even. This is the expected goal for 2018.

### **Building Commissioner (I have hardcopy of attachment)**

Electrical system requires a licensed electrician to review the wiring. The stairs to the deck are rotten, standing water over the men's shower, sump pump is not working correctly, the sprinklers need to be checked, and multiple other items need to be addressed

He estimated \$33,000 will cover the immediate problems.

Final decision was that we provide an initial allocation of \$25,000 out of the budget for now and then review in June and October to determine if we can allocate more later in the year.

### **Boat House Commissioner, Cy Lo (Attachment on Google Groups)**

Multiple problems related to oars being broken and full sets not available. The cost of the total is estimated to be about \$8,000. Discussion about totals would be discussed later in the meeting after everyone's proposals were discussed.

### **Swim Commissioner, Josh Sale as proxy for Kelly Prebil**

There is a need for a new inflatable. We were able to sell one boat, and we also have the motor from a previous boat, so that would reduce costs. As the swimming group is a net positive, they did not receive any allocation in this first portion of the year. Kelley needs to present her budget at the April meeting, but Swimming received \$2000 as an initial allocation.

### **Rowing Commissioner, Oliver Gajda**

It was pointed out that there are multiple safety items which should be shared costs or club costs, such as life-vests or whistles, which are used for the safety of the swimmers as well as rowers. Rowing received \$2500 as an initial allocation.

#### **Gym Commissioner, Paula Moran**

The gym is new and in good shape. There are several machines that need some work, and would like a heavy bag, a place to put it, and an update to the webpage to include the gym. Gym received \$1000 as an initial allocation.

#### **Running Commissioner, Sarah Glazer**

The triathlon has a large turnout and resulted in a net positive, however with an initial investment to cover bibs for runners, medals, and other items to enhance the run itself and garner interest, she believes there could be a much larger revenue stream. She was initially requesting \$1,000 for investment and immediately offered to reduce the request to \$500. Running received \$500 as an initial allocation.

#### **Handball Commissioner, Rory Moore**

The handball group has their own fundraising and is self-supporting. In view of the current budget crunch, he withdrew his initial requests for funding.

#### **Entertainment Commissioner, Jane Koegel**

Entertainment received \$2600 for an initial allocation

#### **Review of Requests and Compromises, Vice President, Fran Hegeler**

A short term 6-month budget

- Swimming: \$2,000
- Running: \$500
- Entertainment: \$2600
- Building: \$25,000
- Boathouse: \$10,000
- Rowing: \$2500

**\*Motion passed to review the budget at the June meeting and each commissioner will Provide an update. We will do another review in October to see if we can allocate any other funding to the commissioners and the boathouse captain at that time.**

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**Smoking of any Substance is Prohibited - Motion Passed**

### **Oliver Gajda, proposal for 5-year plan.**

Fran made a motion for Carol, Oliver, and Sarah to create a 5-year plan committee to create this plan and determine what the plan intends to achieve.

\*Motion passed unanimously.

### **Communications Committee, Sarah Glazer**

Communications committee is still working on a number of items. Oliver Gajda points out that our members are not receiving communications as fast and efficiently as the bylaws require.

### **Entertainment Commissioner Report, Jane Koegel**

She is reviewing all the events on the website and ensuring the calendar is updated.

### **Membership, Kathy Bailey**

Discussion of where to put members' emails and send out mailings now. Since we're not using the GoDaddy email program, where should she put in new members' emails. Fran told her that she should now send them to the communications committee.

The membership results are currently:

- 1217 Active Members
- 11 New Members in 2018
- 140 who have not renewed (she expects half to renew eventually)

### **Meeting Concluded.**

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#### Appendix 1

##### Brenda Austin Speech Notes

Thanks for the members moment! I'm a rower, swimmer, and runner and have been a member for 17 years, and have served on the board as a DAL and running commish. I care deeply about this club!!!!

I understand we recently spent a lot of money on the rebuild and the dock and need to refill the club's coffers.

Last year rowers were asked to raise a good portion of the money for new shells. We raised about \$6k and doing so highlights the importance of members monetary contribution to their sports. So I was saddened when I heard that some pilots wanted a new inflatable and thought the club should pick up the whole cost. While there will always be some application: of from each according to their ability and to each according to their need: My hope is that the board will apply similar fair standards and principles across the sports. And that everyone will understand the importance of rebuilding our financial reserve.